

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

February 25, 2020

CALENDAR

Feb	25	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Feb	25	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Feb	27	9:00 a.m.	Executive Session, Elkhart Area Career Center
Feb	28	9:00 a.m.	Public Work Session, Elkhart Area Career Center
Mar	10	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Mar	10	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
Memorial High School
Central High School

- E. SPECIAL PRESENTATION
Air Force JROTC Unit Mission Briefing

SPECIAL PRESENTATION
Elkhart High School Fight Song Lyrics

- F. MINUTES
February 11, 2020 – Regular Board Meeting

- G. TREASURER'S REPORT

Consideration of Claims

Gift Acceptance - The administration recommends Board acceptance with appreciation of recent donations made to Elkhart Community Schools.

Financial Report– January 1, 2020 – January 31, 2020

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Monthly Insurance Report

H. NEW BUSINESS

Administrative Regulation GDBA-10 –Miscellaneous Positions Pay Scale -

The administration presents proposed revisions to Administrative Regulation GDBA-10 –Miscellaneous Positions Pay Scale for review.

New Course Offerings

Elkhart High School Mascot and Fight Song Lyrics – The administration requests Board approval of the Elkhart High School Mascot and Fight Song Lyrics.

Equity Plan – The administration presents the Equity Plan for initial review.

1 to 1 Update

Grant Acceptance - The administration recommends Board acceptance of grants awarded to Elkhart Community Schools from the Elkhart Education Foundation (EEF).

Grant Submissions – The administration seeks Board approval for the submission of a grant as recommended by the administration.

Overnight Trip Requests - The administration seeks Board approval of overnight trip requests.

I. PERSONNEL

Conference Leave Requests

Certified and Classified Staff - See the report and recommendations of the administration.

J. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

K. ADJOURNMENT

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
February 11, 2020

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 7:00 p.m.

Place/Time

Board Members Present:	Kellie L. Mullins Carolyn R. Morris Roscoe L. Enfield, Jr.	Babette S. Boling Susan C. Daiber Rodney J. Dale Douglas K. Weaver
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Roll Call

President Kellie Mullins called the regular meeting of the Board of School Trustees to order.

Call to Order

Vice President, Carolyn Morris, recited the Elkhart Promise.

The Elkhart Promise

Mrs. Mullins discussed the invitation to speak protocol.

Superintendent’s Student Advisory Council (SSAC) representatives Kylie Webb, a junior from Memorial High School (MHS) and Ty Windy, a senior from Central High School (CHS), did not present due to hosting Showcases.

Superintendent’s Student Advisory Council

By unanimous action, the Board amended the Agenda to include Conference Leave Requests.

Amendment to Agenda

By unanimous action, the Board approved the following minutes:
January 28, 2020 – Public Work Session
January 28, 2020 – Regular Board Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$7,254,254.05 as shown on the February 11, 2020, claims listing. (Codified File 1920-89)

Payment of Claims

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$750 from MORryde International, Inc. for the ElkLogics Robotics club; \$500 from from NIVA for student activities at Daly; \$500 from Paul and Lisa Regan for the 13th annual Mary Daly Dash; and \$25,000 from Bob and Amy Martin, and \$37,500 from Thor Industries for the Engineering Technology and Innovation Building fund.

Gift Acceptance

By unanimous action, the Board adopted a Resolution Preliminarily Approving the Fifth Amendment to Lease – 2020 Career Center Renovation Project. (Codified File 1920-90)	Resolution – 2020 Career Center
By unanimous action, the Board adopted a Resolution Preliminarily Approving the Sixth Amendment to Lease – 2020 High School Renovation Project. (Codified File 1920-91)	Resolution – 2020 High School
By unanimous action, the Board adopted a Resolution Preliminarily Approving the Lease – 2020 Freshman Center Renovation Project. (Codified File 1920-92)	Resolution – 2020 Freshman Center
By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school’s extra-curricular fund. (Codified File 1920-93)	Fundraisers
By unanimous action, the Board approved an extra-curricular purchase request from West Side for a Yamaha Harmony Director in the amount of \$1,199.	Extra Curricular Purchase
By unanimous action, the Board approved proposed revisions of Board Policy 3422.12S – Employees in Miscellaneous Positions Compensation Plan, as presented at the January 28th regular meeting, and the noted change presented by Doug Thorne, district counsel/chief of staff, clarification under Attendance Incentive Program to read: <i>...\$100 each year...</i> instead of <i>...\$100 for each year.</i>	Board Policy 3422.12S
The Board was presented proposed revisions to Administrative Regulation GDBA-10 – Miscellaneous Position Pay Schedule, as initially presented at the January 28 th regular meeting.	Administrative Regulation GDBA-10
The Board was presented proposed revisions to Administrative Regulation JFCA – Guidelines for Secondary School Athletics, as initially presented at the January 28 th regular meeting.	Administrative Regulation JFCA
By unanimous action, the Board adopted a Resolution establishing performance goals for Superintendent Thalheimer for 2020. (Codified File 1920-94)	Resolution – Superintendent Goals
By unanimous action, the Board approved the submission of a One School at a Time Grant to Martin’s Supermarket in the amount of \$1,000 from PACE Preschool. (Codified File 1920-95)	Grant Submission

By unanimous action, the Board approved the following overnight trip requests: for Future Farmers of America (FFA) students to travel to Muncie, February 19 - 20, to attend FFA workshops; 10 EACC students to travel to Schaumburg, IL, February 20 - 23, to attend the Hot Rodders Engine Challenge; and 14 Memorial Air Force JROTC students to travel to Wright Patterson Air Force Base in Dayton, OH, March 20 - 22, to compete in drill/color guard competitions.

Overnight Trip Requests

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the February 11, 2020 listings. (Codified File 1920-96)

Conference Leave Requests

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

A consent agreement regarding unpaid time for a certified staff member. (Codified File 1920-97)

Consent Agreement

A separation agreement for a certified staff member. (Codified File 1920-98)

Separation Agreement

Employment of certified staff member, Erik-John Fuhrer, language arts at Central, for the 2019-2020 school year, effective 2/3/20.

Certified Employment

Retirement of the following two (2) certified staff members on dates indicated with years of service in parenthesis:

Certified Retirement

Jaime Stith, automotive at EACC, 5/29/20, (27)

Linda Wagner, intervention at Monger, 6/3/20 (21)

Resignation of certified staff member, Susan Efsits, math at Memorial, effective 2/3/20.

Certified Resignation

Professional leave for certified staff member, Kevin Beveridge, assistant principal at Roosevelt beginning 1/29/20 and ending 6/15/20.

Certified Leave

Employment of the following seven (7) classified employees having successfully completed their probationary period on dates indicated:

Classified Employment

Ciara Green - paraprofessional at Roosevelt, 2/4/20

Alicia Hood - food service at Monger, 2/7/20

Christina Knight - food service at Eastwood, 1/29/20

Lori Long - assistant supervisor at Transportation, 2/3/20

Sharmonique McDaniel - secretary at West Side, 2/3/20

Joan Newell - food service at Pierre Moran, 1/29/20

James Wooten - paraprofessional at Feeser, 1/29/20

Retirement of classified employee, Daniel Rienks, mechanic at Transportation, effective 2/28/20 with 29 years of service.

Classified Retirement

<p>Reassignment of certified employee, Todd Dowiat, physical education at Beardsley, to classified position Energy & Risk Management Specialist, effective 3/2/20.</p>	<p>Reassignment</p>
<p>Resignation of the following two (2) classified employees effective on dates indicated: Leticia Armstrong - paraprofessional at Memorial, 2/10/20 Lavinia Jones-Goodman - secretary at Cleveland, 1/31/20</p>	<p>Classified Resignations</p>
<p>Leave for classified employee Christina Miller, bus driver at Transportation, beginning 2/19/20 and ending 6/3/20.</p>	<p>Classified Leave</p>
<p>Board member Doug Weaver congratulated those responsible for the girls' swimming sectionals held at the Aquatic Center last Thursday and Saturday.</p>	<p>From the Board</p>
<p>Mrs. Mullins and Susan Daiber, Board legislative liaison, reported they travelled to Indianapolis with Kerry Mullet, ETA President, to Indianapolis earlier in the day to meet with legislators regarding education issues. Mrs. Mullins was highly impressed by the coordination efforts of Mrs. Mullet arranging and conducting conversations with local representatives.</p>	<p>From the Board</p>
<p>Mrs. Mullins also encouraged everyone to get to know the Board members and their efforts on behalf of the District.</p>	<p>From the Board</p>

The meeting adjourned at approximately 7:25 p.m.

APPROVED:

Kellie L. Mullins, President

Carolyn R. Morris, Vice President

Roscoe L. Enfield, Jr., Secretary

Babette S. Boling, Member

Susan C. Daiber, Member

Rodney J. Dale, Member

Douglas K. Weaver, Member

Adjournment

Signatures



ELKHART AREA CAREER CENTER

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

**TO: DR. THALHEIMER
BOARD OF SCHOOL TRUSTEES**

FROM: BRANDON EAKINS BE

DATE: FEBRUARY 13, 2020

RE: DONATION APPROVAL - EACC

Arden & Caroline Withers have donated a 45 Kilowatt Onan Generator, with an owner estimated approximate value of \$5,000.00 to our Diesel Services Technology class.

This generator will be very useful as it will be used by students for training purposes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Arden & Caroline Withers
60031 Dailey Road
Dowagiac, MI 49040



WOODLAND ELEMENTARY SCHOOL

1220 COUNTY ROAD 3 • ELKHART, IN 46514

PHONE: 574-262-5578



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: 02/12/2020
TO: Dr. Steven Thalheimer
Board of School Trustees
FROM: Woodland PAC
RE: Donation Approval

A donation was made to Woodland Elementary School in the amount of \$269.00 in the form of food and baked goods from Acapulco Bakery and Restaurant for the Woodland Cultural Night.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Acapulco Bakery and Restaurant
1212 W. Bristol St.
Elkhart, IN 46514

Medical Plan Experience

January 2020

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 400,289	\$ 598,623	\$ (198,334)	\$ 400,289	\$ 598,623	\$ (198,334)
UMR Rx	\$ 117,990	\$ 152,927	\$ (34,937)	\$ 117,990	\$ 152,927	\$ (34,937)
Rx Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less Amt Above Stop Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Claim Cost Total	\$ 518,279	\$ 751,550	\$ (233,271)	\$ 518,279	\$ 751,550	\$ (233,271)
Expected Claim Cost	\$ 861,406	\$ 903,345	\$ (41,939)	\$ 861,406	\$ 903,345	\$ (41,939)
Claims vs. Expected	\$ (343,127)	\$ (151,795)		\$ (343,127)	\$ (151,795)	
Non Claim Costs (administration, clinic, pharmacy, stop-loss)	\$ 280,771	\$ 219,597	\$ 61,174	\$ 280,771	\$ 219,597	\$ 61,174
Total Cost (Claim + Non-claim)	\$ 799,050	\$ 971,147		\$ 799,050	\$ 971,147	
Enrollment	1,026	1,031		1,026	1,031	
Cost Per Employee Per Month (PEPM)	\$ 778.80	\$ 941.95		\$ 778.80	\$ 941.95	-17.3%
Paid Claims Per Employee				\$ 505.15	\$ 728.95	-30.7%

MISCELLANEOUS POSITION PAY SCHEDULE

Classification	Position	Amount	Source of Payment
<u>HIGH SCHOOL FOOTBALL</u>			
	Event Supervisor	\$50 per event	ECS Ed Fund
	Tournament Supervisor	\$ 100 per event	ECS Ed Fund
<u>Adult</u>			
	Firemen	\$30 per hour	ECS Ed Fund
	Usher/Security	\$50 per game	HS Athletic Dept.
	Ticket Sellers/Takers	\$10 per hour	HS Athletic Dept.
	Public Address Announcer	\$25 per game	HS Athletic Dept.
*	Crowd Supervision Manager	½ of Master Contract rate	ECS Ed Fund
	Fan Bus Supervision	\$15 + 2 tickets per trip	HS Athletic Dept.
	Parking Director	\$17 per hour	ECS Ed Fund
	Parking Attendant	\$15 per hour	ECS Ed Fund
<u>HIGH SCHOOL BASKETBALL</u> (Games at North Side and Tournaments)			
	Event Supervisor	\$50 per event	ECS Ed Fund
	Tournament Supervisor	\$100 per event	ECS Ed Fund
<u>Adult</u>			
	Firemen	\$30 per hour	ECS Ed Fund
	Usher/Security	\$50 per game	HS Athletic Dept
	Ticket Sellers/Takers	\$10 per hour	HS Athletic Dept
	Timers/Scorers	\$25 per game	HS Athletic Dept
	PA Announcer	\$25 per game	HS Athletic Dept
*	Crowd Supervision Manager	½ of Master Contract rate	ECS Ed Fund
	Fan Bus Supervision	\$15 + 2 tickets per trip	HS Athletic Dept
	Parking Director	\$17 per hour	ECS Ed Fund
	Parking Attendant	\$15 per hour	ECS Ed Fund
<u>Student</u>			
	Usher/Security	\$10 per hour	HS Athletic Dept
<u>HIGH SCHOOL ATHLETICS</u>			
	Event Supervisor		
	Volleyball		ECS Ed Fund
	Varsity/JV/freshman	\$50 per event	ECS Ed Fund
	Freshmen 3-way	\$50 per event	ECS Ed Fund
	4 teams or less tourney	\$50 per event	ECS Ed Fund
	5 teams or more tourney	\$100 per event	ECS Ed Fund
	Soccer		
	Regular season varsity/JV	\$50 per event	ECS Ed Fund
	Tournament	\$100 per event	ECS Ed Fund

Classification	Position	Amount	Source of Payment
	Swimming		
	Regular season meet	\$50 per event	ECS Ed Fund
	All day tournament	\$100 per event	ECS Ed Fund
	Diving only	\$50 per event	ECS Ed Fund
	Wrestling		
	Varsity/JV	\$50 per event	ECS Ed Fund
	Super dual meet	\$100 per event	ECS Ed Fund
	Gymnastics		
	Varsity/JV	\$50 per event	ECS Ed Fund
	Invitational	\$100 per event	ECS Ed Fund
	Baseball/Softball		
	Varsity/JV/freshman	\$50 per event	ECS Ed Fund
	Tournament	\$100 per event	ECS Ed Fund
	Track		
	Dual or triangular meet	\$50 per event	ECS Ed Fund
	Invitational	\$100 per event	ECS Ed Fund

NON-ATHLETIC EVENTS (ECS RENTALS, MISCELLANEOUS ASSIGNMENTS)

Adult

	Electronic Technical Services Mgr.	\$14.50 per hour	ECS Ed Fund
*	Building Rental Manager	\$14.50 per hour (<i>per teachers contract</i>)	ECS Ed Fund
	Police/Firemen	\$30 per hour	ECS Ed Fund
	<u>Tipton Police</u>	<u>\$40 per hour</u>	<u>ECS Ed Fund</u>
	Security	\$10 per hour	ECS Ed Fund
	Usher	\$8 per event	ECS Ed Fund
	Ticket Seller/Taker	\$12 per event	ECS Ed Fund
	Parking Director	\$17 per hour	ECS Ed Fund
	Parking Attendant	\$15 per hour	ECS Ed Fund
	Substitute Custodian	\$12.19 per hour	ECS Ed Fund
*	Intramurals	\$7.25 per hour	ECS Ed Fund
	Food Service Sub	\$10.00 per hour	Food Service Fund
	Food Service Sub (retired Food Service employee)	Rate pursuant to Board Policy 3120.03S	Food Service Fund
	Food Service Driver Sub	\$15.75 per hour	Food Service Fund

Student

	Stage Hand/Music Helper	\$7.25 per hour	ECS Ed Fund
	Usher	\$7.25 per event	ECS Ed Fund
	Ticket Taker	\$8 per event	ECS Ed Fund
	Cloakroom Attendant	\$7.25 per event	ECS Ed Fund

In the event the federally established minimum wage exceeds the hourly rate set forth under this regulation, the minimum wage shall apply.

* Negotiated Rates

**New Course Proposals
For Implementation in 2020-2021 School Year
Presented to ECS Board of Education
Date TBD**

Course Title	Description and Comments
<p>Health Science Education II: Special Topics--Athletic Training</p> <p>5286</p> <p>Elkhart Area Career Center</p>	<p>Health Science Education II: Special Topics: Athletic Training is an extended laboratory experience designed to address the advancement and specialization of healthcare careers through the provision of a specialized course for a specific healthcare workforce need in the school's region. Practicum is at a qualified clinical site, and is designed to give the student the opportunity to practice technical skills previously learned in the classroom; all while working under the direction of the appropriately licensed healthcare professional.</p> <p>Throughout the course, students will focus on learning about the healthcare system and employment opportunities at a variety of entry levels; an overview of the healthcare delivery systems, healthcare teams, and legal and ethical considerations; and obtaining the knowledge, skills and attitudes essential for providing basic care in a variety of healthcare settings. Additionally, students will build their essential job related skills for providing basic care appropriate for their healthcare setting and audience. Course standards and curriculum must be tailored to the specific healthcare profession, preparing students to advance in this career field, and where applicable, provide students with opportunities for certification or dual credit.</p> <p>This course also provides students with the knowledge, attitudes, and skills needed to make the transition from high school, to post- secondary opportunities, and to work in a variety of health science careers. Students are encouraged to focus on self-analysis to aid in their career selection. Job seeking and job maintenance skills, personal management skills, and completion of the application process for admission into a post-secondary program are also areas of focus. Participation in SkillsUSA encourages the development of leadership, communication and career related skills, and opportunities for community service.</p> <ul style="list-style-type: none"> ● Recommended for Grade 12 ● Two Semester Course ● Prerequisite: Health Science Education II: Athletic Training I
<p>Fire and Rescue II</p> <p>5826</p>	<p>Fire and Rescue II builds on skills learned in Fire and Rescue I. The Fire and Rescue curriculum may include five Indiana state fire certifications: (1) Mandatory, (2) Firefighter I, (3) Firefighter II, (4) Hazardous Materials Awareness, and (5) Hazardous Materials</p>

Elkhart Area Career Center	<p>Operations. An additional two industry certifications may be earned by adding (6) First Responder, and (7) Emergency Medical Technician-Basic to the curriculum.</p> <p>Fire and Rescue II is a companion course to Fire Fighter I and expands upon the principles and techniques of fire fighting. Students will study fire protection systems, firefighter safety and survival. This course will also cover what fire is, the chemical hazards of combustion and related by products of fire. Fire department organization, administration, operations and the basic strategies and tactics will be covered.</p> <ul style="list-style-type: none">● Recommended for Grade 12● Two Semester Course● Prerequisite: Fire and Rescue I
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2019-2020 (Spring) Extracurricular Grant Summary- EEF

School Name	Organization Name	Project Title	Grade(s)	Number of Students Impacted	Abstract	Amount Requested	Notes from committee	Amount Awarded
Elkhart Memorial	EMHS Unified Track	Leading Through Opportunity	9-12	40-50	Recently American Doll promoted a doll catalog and their model was a girl with Down Syndrome. If It's good enough for the mainstream than it should be at the forefront of Elhart Schools. Recognizing children from all backgrounds whether special needs or not is the "way we do business" at Elkhart Memorial. With that being said recently we took a poll and 50% of our teachers felt like our levels of inclusion could be higher than it currently is. In addition students suggested ways for more recognition to be given out. I see the Unified Track program as the leader of Inclusion in our schools and we need to ensure that any kid who wants to participate has the means to do so.	\$800	Will meet with Todd and Jacquie to discuss grant writing process. Unified Track required to participate in Daly Dash as their Pay it Forward. We are adding in \$350 to host a team "carb fest" that will provide an opportunity for team bonding.	\$1,150
Elkhart Central High School	Avengers Freshman Academy	Field Museum Cross-Curricular Field Trip	9	117	The object of this event is to take the ninth grade Avenger Academy students to Chicago's Field Museum. The students will focus their day around studying the cultures and values of different parts of the world, throughout history, while comparing it to their studies of Greek values/xenia and their own family/culture's values. Students will also take a look at the museum through the lens of their biology class with a focus on DNA, genetic technology, and the study of evolution. This field trip will also provide an opportunity for many students to have a first-time experience of leaving Elkhart County. They will learn museum etiquette and see a large city.	\$5,500.00	\$5000 is the cap award. This amount is roughly 90% of their request leaving the burden of \$5 per student on the participants. The Pay it Forward plans were too vague. We would like their Pay it Forward activity to be either volunteering for or participating in the Daly Dash!	\$5,000
Elkhart High School	Elkhart Football	Fieldhouse Rebranding	7-12	300+	With our school merger, we are in need of simple re-branding of our signage and aesthetics in the Fieldhouse at Central, which will be the home base for our merged football program.	\$3,000	We believe there will be enough money through Fan Fest and the rebranding budget to take care of this request, so we are holding for now. We believe in the sentiment, we just don't feel it is the right timing.	0
Mary Daly Elementary	Run Club	Fueled to Finish	K-6	200+	After 3 months of training for the Daly Dash (5 krun) 150-200 students, grades K-6 will participate in a celebration of their hard work, dedication, and goal setting (that they have tracked) and will fuel themselves with a pre-Dash meal prior to the big event! While seeming like "just a meal" this truly provides students with the opportunity to celebrate goals, strengthen community and culture and build background knowledge (see specifics further down in this application) and allows for students and staff to connect. Students eagerly discuss and await this experience. While we believe positive past experience has carried enough importance to budget for this, unforeseen circumstances have changed our ability to do so.	1,006.25	Approved for full funding.	\$1,006.25
Elkhart High School	Elkhart High School Cheerleading	Elkhart Cheerleading Summer Camp	9-12	30-40	Elkhart High School Cheerleading is requesting \$5000 to help fund a sleep away camp hosted by the Universal Cheerleading Association. This is a four day intensive training camp for high school cheerleaders. The camp focuses on "inspiring leadership on and off the field". UCA stresses the importance of a cheerleader as a crowd leader, spirit raiser, ambassador and athlete. Cheerleading teams get squad credentialing and can only participate in NFHS competition events if they attend a UCA summer camp. UCA camps also emphasize safety and coach's training. During camp, coaches are trained and AACCA certified. The camp staff and directors are current or former collegiate cheerleaders and coaches. Most, if not all, successful competition programs in Indiana and around the country to attend a summer UCA cheer camp.	\$5,000	Approved for full funding.	\$5,000
Pierre Moran Middle School	Pierre Moran Boys and Girls Track Team	Track Spikes and Shoes Needed for Athletes	7 - 8	80+	Many of the students at Pierre Moran Middle School cannot afford proper shoes to run in. As a coach, I've observed several of our athletes running in practice and in meets in their school shoes, many which are basketball shoes or other shoes not designed for running track. I'd love to have the ability to purchase track spikes and running shoes for our athletes. I have made a deal with a company in Ohio, who has agreed to give me \$60 track spikes (brand new) for \$5 each. They are a few years old but it helps get rid of their inventory. Their business is approximately 4 hours away from Elkhart, Indiana and I plan to drive to the store, meet the owner, and purchase as much as I can to give to our athletes, not to just have for track season, but to keep.	\$1,500	Approved for full funding.	\$1,500

2019-2020 (Spring) Extracurricular Grant Summary- EEF

School Name	Organization Name	Project Title	Grade(s)	Number of Students Impacted	Abstract	Amount Requested	Notes from committee	Amount Awarded
Elkhart Central High School, Elkhart Memorial High School and Pierre Moran Middle School	Elkhart Explorers	Elkhart Foundations Summer England Trip	8-12	19	Students from Elkhart Central High School, Memorial High School, and Pierre Moran Middle School will be traveling to England in June of 2020. We will be visiting many well-known sites like Big Ben, London Bridge and the birthplace of William Shakespeare. Students will also have the opportunity to complete coursework along the way in order to earn high school or college credit. Families are paying several thousands of dollars for their children to participate in this trip of a lifetime. Many of our students have worked and saved their own money to attend this trip. In order to avoid burdening families with additional costs, we are asking for money to pay for tips for services like food, transportation, and travel guides.	\$1,702.00	Approved for partial funding. Students who are on scholarship or those that can demonstrate financial need may have access to the pool of funds at the instructor's discretion. It must be used for students.	\$500
Totals						\$18,508		\$14,156

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Professional Education Grant	Indiana Youth Institute	Speech-Language Pathology, Bristol Elementary	Nicole Spear, M.S., CCC-SLP	\$750	The grant will cover registration and hotel expenses for me to attend the annual Indiana Speech-Language Hearing Association State Convention in Indianapolis, IN April 2-4, 2020	This annual convention allows me to receive a majority of my required continuing education hours to maintain my speech language pathology certification, there are many sessions throughout the 3 day convention, all of which are focused on my speciality of providing speech and therapy services to the students I serve, many sessions this year are aimed towards literacy therapy which is very important in my field. In addition, I would like to attend sessions involving stuttering, cultural competence, neurology, supervision, vocabulary, behavior management and ethics	\$531.30 for hotel expenses where convention is held, \$200 for registration	3/10/2020
Next Level Programs of Study Planning Grant	Indiana Governor's Workforce Cabinet	EACC	Brandon Eakins	\$5,000	This Program of Study will be an expansion of our current manufacturing cluster. We envision our second year students working together as a "cohort," solving a real-world problem proposed by our industry partners, using cross-curricular programming/instruction with all of the advanced manufacturing and information technology courses. Brandon Eakins	Students will experience but not be limited to the following: Job Shadowing, Career Mentorship, SkillsUSA Competitions, Industry partner mentorships/classroom visits, Informational Interviews, Internships, Practicum, Service Learning, Simulated Workplace Experience, Workplace Tours/Field Trips, Career Exploration, Career Assessment, Work-related Training, and other as determined by the Instructor, Industry Guest, and/or Administration <i>We held a business partner meeting on 1/28/20 and then sent out surveys to gain a better idea of next steps. Outlined in those responses, it was apparent that there was a grant available to help us target improvements our business partners had communicated. The grant application is due on 2/14/2020 and I have completed the grant submission request, but we will not be able to get board approval prior to the deadline.</i>	Budget to cover travel expenses, sub coverage, teacher stipends, and materials.	2/14/2020

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Next Level Programs of Study Planning Grant	Indiana Governor's Workforce Cabinet Office of Career and Technical Education	Agriculture/Agribusiness	Cyndy Keeling	\$5,000.00	Planning and Implementation for pilot programs of the Next Level Programs of Study.	<p>It will be used to revise the current Agribusiness class which is a vital element of three of the pathways of the current agriculture department and soon to be Natural Resource School of Study. The Agribusiness class is a DC class and needs to be current with relevant and rigor in post-secondary engagement tools for our students.</p> <p><i>I was not aware that the Ag program was part of this Grant. When I received the email from our Ag Contact at the DWD it was Feb 11th. I spoke with Scott and Brandon and they were OK with me pursuing an avenue of the grant, by the time I realized which was our most advantageous avenue, I had little time to complete the application. I reviewed the application and the contents, and submitted it on February 14th (the due date) and submitted my submission to the board. I did not want to miss out on this potential opportunity for our students and staff.</i></p>	This is just the first stage of the possible grant and will be used for the facilitation process of the planning level. It will pay for items such as: travel expenses, substitute teacher pay, stipends for meetings facilitators and/or participants, and materials/supplies.	2/14/2020
TCU Grant Request	TCU- Teacher's Credit Union	Mary Daly Elementary School	Lisa Regan	\$1,500	Chip Timer (for Daly Dash), Block Party Prizes (students, families, community members), Dash Awards (for 5K race) Stamps for student letters to community members/businesses.	The event merges school, family, and community with a heart healthy run and Community Block Party. ECS has a mission to build school/community partnerships and Daly has done so with this event for over 10 years.	Based on cost from the previous year Awards-\$320 , Chip timer (Runner's Edge) \$930, Block Party Prizes \$200, Stamps for student letters to community members/businesses \$300.	3/1/2020

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Arby's Foundation Grant	Heartland Beef, Inc., an Arby's franchisee,	ECS FFA	Cyndy Keeling/ Brenda Mueller	\$500.00	The grant will be used for contest fee/ convention cost and etc. Cyndy Keeling & Brenda Mueller will oversee the management of the grant	<p>Agricultural education is delivered through three interconnected components:</p> <p>Classroom or laboratory instruction. Experiential learning — Learning experiences that usually take place outside of the classroom, supervised by the agriculture instructor.</p> <p>Leadership education — delivered through student organizations such as the National FFA Organization, the National Young Farmer Education Association, National Postsecondary Agricultural Student Organization and others. As we continue to develop our program this is a vital element in the process.</p> <p><i>The grant submission deadline was presented to our group with less than one week before the deadline. It was originally only for the FFA chapters in the Indianapolis area, however, after funds were distributed, they had monies leftover and it was opened up to all other chapters. However, it was a time-sensitive issue and we had to submit quickly in order to hopefully get considered for the monies left for distribution.</i></p>	<p>4/17/2020 District Leadership Contest entry fee \$5.00 per 12 \$60.00 4/17/2020 District Leadership Contest food \$8.00 12 \$96.00 6/15-17/2020 State Convention Hotel 3 rooms 100.00 per night 10 \$900.00 6/15/2020 State Convention Registration \$30.00 10 \$300.00 6/15/2020 State Ag Issues Contest Registration \$10.00 per team 8 \$20.00 6/15/2020 State Science Fair Registration \$5.00 per entry 3 \$15.00 6/15/2020 State Vet Science contest Registration \$20.00 per team 8 \$40.00 \$1,431.00</p>	2/19/2020

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
Arby's Foundation Grant	Heartland Beef, Inc.	EACC FFA	Ryan Gortney, Ashley Robertson, and Cassie Conrod & Cyndy Keeling	\$500.00	The grant will be used for contest fees, convention cost and transportation costs. Cyndy Keeling and Brandon Eakins will oversee and manage the grant	<p>School-based agricultural education in the United States consists of three principles, integral core components that include:</p> <ol style="list-style-type: none"> 1) Contextual, inquiry-based instruction and learning through an interactive classroom and laboratory 2) Premier leadership, personal growth and career success through engagement in FFA, PAS and NYFEA activities and programs; and 3) Experiential, service and/or work-based learning through the implementation of a supervised agricultural experience program. <p>The complete integration of these three components helps to ensure students' career success or continuation with higher education related to agriculture, agriscience and/or agribusiness following high school graduation.</p> <p><i>The grant submission deadline was presented to our group with less than one week before the deadline. It was originally only for the FFA chapters in the Indianapolis area, however, after funds were distributed, they had monies leftover and it was opened up to all other chapters. However, it was a time-sensitive issue and we had to submit quickly in order to hopefully get considered for the monies left for distribution.</i></p>	<p>District Leadership Contest entry fee \$5.00 per 15 \$75.00 District Leadership Contest food \$8.00 15 \$120.00 Horticulture field trip transportation cost 10.00 per student 12 \$120.00 State Small Engine Contest \$25.00 per team 8 \$50.00 State Small Engine Contest Hotel cost 100.00 per room - 2 rooms 8 \$200.00 State Convention Hotel 3 rooms 100.00 per night 12 \$600.00 State Convention Registration \$30.00 12 \$360.00 State Ag Mechanics Contest \$25.00 per team 8 \$50.00 State Vet Science contest Registration \$20.00 per team 4 \$20.00</p>	2/19/2020
Teacher Residency Planning Grant	State of Indiana Commission for Higher Educaiton	District Leadership	Steve Thalheimer	\$1,000	The funds will be used for convenings and travel associated with exploring a teacher residency program for training, attracting, and retaining quality teachers. Steve Thalheimer will oversee the budget and program development along with a team from district leadership, Dr. Hope Smith Davis from IUSB, and Lavon Johnson from the Chamber.	Attracting and ensuring we have quality teachers to educate the district's children is part of the Elkhart Promise and is reflected in the district equity plan. The planning grant makes the district eligible for additional funds in January 2021 for an implementation grant for the program designed.	The \$1000 is to be used to travel to investigate residency programs and to conduct stakeholder meetings.	2/28/2020

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Central
Class/Group: Wrestling
Number of Students: 15
Date/Time Departing: Friday, 2/17/20 / 3:00 pm
Date/Time Returning: Saturday, 2/18/20 / 10:00 pm
Destination: Ft. Wayne City IN State
Overnight Facility: Ft. Wayne Hotel
Mode of Transportation: White bus
Reason for Trip: Semi State

Names of Chaperones: Zach Whickcar
Abe Que

Cost per Student: 0

Describe Plans for Raising Funds or Funding Source: 0

Plans to Defray Costs for Needy Students: 0

Are Needy Students Made Aware of Plans? n/A

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 2/14/2020

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: [Signature] Date: 2/18/20

Approved by Board: _____
(All overnight trips require prior approval by Board Policy IICA.)

REC'D 2/14/20 → CONFIRMATION ONLY

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Central
Class/Group: Key Club
Number of Students: 10
Date/Time Departing: 2/28/20 1:30
Date/Time Returning: 3/1/20 afternoon
Destination: Key Club Convention in Indianapolis
City State
Overnight Facility: Marriot
Mode of Transportation: Activity Bus
Reason for Trip: DLC Convention

Names of Chaperones: Krista Riblet

Cost per Student: \$285.⁰⁰

Describe Plans for Raising Funds or Funding Source: Students pay \$90/Key Club pay \$100/ Kiwanis

Plans to Defray Costs for Needy Students: Audraising/denations

Are Needy Students Made Aware of Plans? Yes

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 2/11/20

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: [Signature] Date: 2/12/2020

Approved by Board: _____
(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Central

Class/Group: JAG

Number of Students: 3 → Eduardo Salazar, Kenneth Dennis, Mia Morgan-Perez

Date/Time Departing: 3-12-2020 1:00pm (Work One)

Date/Time Returning: 3-13-2020 7:10pm (Work One)

Destination: Ivy Tech Community College Indianapolis, IN.
City State

Overnight facility: Comfort Suites Indianapolis Airport

Mode of transportation: Royal Excursion Bus Company

Reason for trip: Students will be competing at the JAG State Career Development Conference.

Names of chaperones: Jennifer Kemble, Lori Stamatovich, Adriana Alvarez, Jorell Turner

Cost per student: \$0

Describe Plans for Raising Funds or Funding Source: N/A

Plans to defray costs for needy students: N/A

Are needy students made aware of plans? N/A

Signature of Teacher/Sponsor: Jennifer S. Kemble

Signature of Principal: Frank Sarge Date: 2/16/20

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: BU Shepard

Date: 2/12/2020

Approval by Board: _____

September 15, 1998

(All overnight trips require prior approval by Board Policy IICA.)

November 11, 2009

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Memorial High School

Class/Group: JAG

Number of Students: 4

Date/Time Departing: 3/12 11:30ish

Date/Time Returning: 3/13 5:30 pm

Destination: JAG State Career Development Conference Elkhart, IN
City State

Overnight facility: Comfort Suites

Mode of transportation: Reveille Transport

Reason for trip: Zitlali, Chase, Patsi, and McKayla placed 1st
in their regional categories and have qualified
to compete at the state level.

Names of chaperones: Adriana Alvarez (JAG Specialist) Jen Kemble (Central JAG)
Lori Stambovich + Eliot Jeremiah (Team Leads)

Cost per student: \$0

Describe Plans for Raising Funds or Funding Source: none

Plans to defray costs for needy students: none

Are needy students made aware of plans? yes

Signature of Teacher/Sponsor: 

Signature of Principal: Kelly Blair Date: 2/10/20

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: Brendley Shepard Date: 2/11/20

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: EACC

Class/Group: Ag/Motorcycle/Outdoor Power Technology

Number of Students: 10

Date/Time Departing: 3-13-2020 7:30am

Date/Time Returning: 3-15-2020 7:30pm

Destination: Cleveland OH
City State

Overnight facility: LaQuinta Inn & Suites

Mode of Transportation: SUV

Reason for trip: Hot Rodders Regional Quailifier

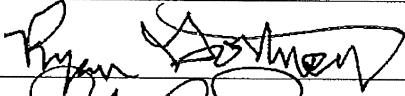
Names of chaperones: Ryan Gortney
Scott and Heather Klepinger


Cost per student: \$40.00, Majority covered by HROT

Describe Plans for Raising Funds or Funding Source:

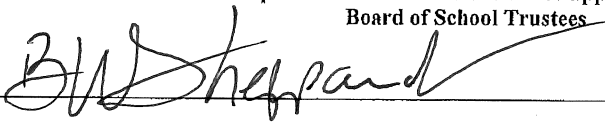
Plans to defray costs for needy students: Yes

Are needy students made aware of plans? Yes

Signature of Teacher/Sponsor: 

Signature of Principal:  Date: 2/18/2020

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent:  Date: 2/19/2020

Approval by Board:

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: February 5, 2020
 TO: Dr. Steve Thalheimer
 FROM: Brandon Eakins **BE**
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant
 February 25, 2020 - Board of School Trustees Meeting**

2019- 2020 CONFERENCES	EXPENSES	SUBSTITUTE
<p>Hot Rodders of Tomorrow Engine Challenge</p> <p>Students will be showcasing skills and mentoring other students with the Jr. Engine program. Students will also be able to qualify for Nationals, expenses covered by the Hot Rodders program.</p> <p align="center">Cleveland, OH</p> <p>March 13-15, 2020</p> <p align="center">Ryan Gortney (4-11)</p> <p align="center">CTSO</p> <p align="right">TOTAL</p>	<p align="center">\$0.00</p> <p align="center">\$0.00</p>	<p align="center">\$0.00</p> <p align="center">\$0.00</p>
<p align="right">2019-20 YEAR-TO-DATE PERKINS FUNDS</p>	<p align="center">\$9,093.47</p>	<p align="center">\$0.00</p>
<p align="right">GRAND TOTAL</p>	<p align="center">\$9,093.47</p>	<p align="center">\$0.00</p>

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: February 20, 2020
 TO: Dr. Steve Thalheimer, Superintendent
 FROM: Dr. Bradley Sheppard *Bradley Sheppard*
 RE: **Conference Leave Requests**
February 25, 2020 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2019 - 2020 CONFERENCES	EXPENSES	SUBSTITUTE
FUTURE BUSINESS LEADERS OF AMERICA STATE LEADERSHIP CONFERENCE As the State Chair of Indiana FBLA I will be coordinating and speaking at the State Leadership Conference for Indiana Future Business Leaders of America which is overseen by the IDOE and Governor's Workforce Cabinet Office of Career and Technical Education. Indianapolis, IN March 10 - 13, 2020 (4 day's absence) JULIE JERZAK - CENTRAL (2-3)	\$0.00	\$0.00
	<small>ALL EXPENSES AND SUB PAID BY INDIANA FBLA, INC.</small>	<small>ALL EXPENSES AND SUB PAID BY INDIANA FBLA, INC.</small>
FAMILY AND CONSUMER SCIENCE SPRING CONFERENCE This conference will include information on Pathways, eLearning, new trends and work-based learning. Information will be shared in department meetings. Carmel, IN May 4, 2020 (1 day's absence) ANITA GORDEN - CENTRAL (0-0) JENNIFER HIGLEY - CENTRAL (0-0)	\$528.05	\$190.00
	<small>Title II, Part A, FY19</small>	<small>COST OF SUB WILL BE REIMBURSED</small>
	\$528.05	\$190.00
2019 YEAR-TO-DATE EDUCATION FUNDS	\$18,616.80	\$1,425.00
2020 YEAR-TO-DATE EDUCATION FUNDS	\$3,664.70	\$1,330.00
2019 YEAR-TO-DATE OTHER FUNDS	\$239,276.45	\$19,475.00
2019 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2020 YEAR-TO-DATE OTHER FUNDS	\$24,219.05	\$2,470.00
2020 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$285,777.00	\$24,700.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)

CLASSIFIED

- a. **New Hires** – We recommend regular employment of the following classified employees:

Tiffany Bice
Began: 12/18/19

Memorial/Food Service
PE: 2/25/20

Shondalin Gates
Began: 12/9/19

North Side/Food Service
PE: 2/14/20

Mary Hayford
Began: 12/23/19

ESC/Secretary
PE: 2/17/20

Candace Vazquez
Began: 12/16/19

Transportation/Bus Driver
PE: 2/21/20

- b. **Resignation** – We report the resignation of the following classified employees:

Laurie Crawford
Began: 1/29/18

Memorial/Secretary
Resign: 3/4/20

Heather Penney
Began: 3/30/15

Kent Street/Food Service
Resign: 2/28/20

- c. **Unpaid Leave Request** - We recommend an extension to unpaid leave for the following employees:

Estrella Diaz
Begin: 5/1/20

West Side/Secretary
End: 6/3/20

Floyd Meherg
Begin: 2/11/20

Transportation/Bus Helper
End: 6/3/20

Jasmine Sandoval
Begin: 3/25/20

Transportation/Bus Helper
End: 4/17/20

- d. **Termination** – We report the termination of the following classified employees:

Tina Allen
Began: 2/14/19

North Side/Food Service
End: 2/18/20
Policy: 3139.01S

Demia Johnson
Began: 10/29/19

West Side/Food Service
End: 2/5/20
Policy: 3139.01S

